



KERR VILLAGE BIA BOARD OF DIRECTORS MEETING
Date & Time: Thursday, Oct 26, 2023- 8:15am

DRAFT
Minutes

Via Zoom

BOARD MEMBERS	Dean MacLean, Dr. Brett Warren, Ray Chisholm, Dr. Theresa Bankey, Robert Nashat, Tracey Dreesen, Noel Lourenco, Dave Walsh, Chris Stadnik, Doug Ball
PRESENT	Ray Chisholm, Chris Stadnik, Noel Lourenco, Tracey Dreesen, Dave Walsh, Doug Ball, Robert Nashat
PROXY	
ABSENT	Dean MacLean, Dr. Brett Warren, Dr. Theresa Bankey
GUESTS	

Item #	Item Description
1.	Call to Order: 820 am
2.	Declaration of Pecuniary Interest: None
3.	Approval of Previous Meeting Minutes: Motion by: NL Second by: CS
4.	Approval of Agenda: Motion by: TD Second by: CS
5.	Development Updates <ul style="list-style-type: none"> o Ward 2 Development Applications - https://www.oakville.ca/business/planning-applications-ward-2.html o Report on Kerr'B Appeal Next Meeting – Ray wants to arrange a meeting with Christina Tizzard Urban design planner to keep moving forward. o Kerr Village Development report by Ray, no new recent applications. Gave an update on current projects.
6.	Special Event Updates <ul style="list-style-type: none"> o Little Tots Trick or Treat Oct 31, 11 am – 2 pm we have 19 merchants signed up including the BIA office. o Santa Claus Parade – Sat Nov 18th 9 - 11 am. Reminder about road closures prior to the parade. o Christmas Tree Lighting – Sat Dec 2nd – Westwood Park preparations are under way, format is very similar to last year, market, Santa, Mrs. Claus, characters, choir and musician.
7.	Streetscape Updates <ul style="list-style-type: none"> o Paving Project – has started and will be finished on or before Friday Nov 10th. o Decorative lights installed in Westwood Park Westwood Park and will be ready for Tree Lighting. o Wreaths will be installed on Sunday Nov 12th.
8.	Budget Town Meeting Monday Night Regarding Budget Requests – Events advocating for \$20,000.00 and Kerr redevelopment. Doug will attend a make a formal request to the committee. BIA Tax Levy - the two other BIAs are going to request 3% increase when the time comes. Will provide document from last year's levy totals for all three BIAs.
9.	Executive Director Report: <ul style="list-style-type: none"> o Review of attached for items not covered.
10.	Motion to receive reports: Motion by: TD Second by: CS
11.	New Business:
12.	Adjournment: Motion by: RC
13.	Next Board Meeting Date: Thursday, Nov 23 Next Special Events Meeting: TBA



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EXECUTIVE DIRECTOR REPORT

- Artist of the Month October bulletin board display.
- October newsletter emailed.
- Accountant monthly visit Oct 8th
- Processed and paid invoices
- Met with the Mayor - Community Leaders Team subject – Town, Regional Provincial Updates
- Visited Merchants - 25 total
- Answered merchant emails and other inquiries.
- Other duties performed as needed.
- Social Media weekly posts.
- Sent out MailChimp emails to merchants Kerr Village updates.
- Planning Little Tots
- Planning Tree Lighting
- Dealt with Graffiti
- Met with Town of Oakville Transportation
- Paving meeting with Town
- Meeting re North Oakville E Commercial Study
- Recovery and Resiliency Committee Meeting